These guidelines help to ensure that an unwell child is noticed and cared for swiftly and that appropriate action is taken to prevent the possible spread of infection. Staff are to be alert to symptoms of illness exhibited by children throughout the course of the day.
If in the professional opinion of staff a child is unwell and is unable to cope with the daily program and routines and/or staff are not able to adequately care for the sick person they are to be sent home.
If in the professional opinion of staff it is necessary to call an ambulance, one will be called immediately.

Upon noticing signs and/or symptoms that a child is unwell, staff will:
- Inform parents/emergency contact of the child
- Separate the child from other children, until collected by Parent or emergency contact
- Provide appropriate care and monitoring of unwell child
- Record occurrence in first aid folder.
- Inform parent of conditions of exclusion and readmission based in information from ‘You’ve got what?”

Young children are vulnerable to childhood communicable diseases. If a child is excluded at the first appearance of illness and kept at home until completely recovered, both the other children in the preschool and the family involved will benefit. Quick exclusion means that fewer children will be infected. Information on exclusion periods is contained in the enrolment information book

Exclusion of infectious children and staff, and at certain times the exclusion of children and staff who may have been exposed to a serious infection or disease, reduces the risk of infections to other children and staff. Exclusion periods are based on the time a person may be infectious to others, and can include the incubation period of an infection (ie the duration between exposure and the appearance of symptoms). Guidelines from “You’ve got what?” are followed.

Staff will inform parents of current illnesses and infestations in the preschool by placing a notice on the front door, with particular attention given to parents with children that have specific health issues, eg compromised immunity.

Also refer to:
Asthma policy
Anaphylaxis management policy
Emergency first aid policy
Medication management policy